# Board Meeting Minutes

Advanced Learning Academy Parent Teacher Organization

Board Meetings Minutes, September 6 2024

9:00PM, 926 E Park Ln, Santa Ana, CA

## Board Members:

**Present**: Jeff McNeil, Jennifer McNeil

**Absent**: None

**Quorum** **Present**: Yes

*Others Present:*

None

# Proceedings:

1. Meeting called to order at 9:00pm by President Jeff McNeil
2. *No prior meetings minutes were reviewed.*
3. New Business
   1. Adopt updated IRS compliant 501(c)3 Articles of Incorporation
      1. MOTION to accept the articles was placed and seconded.
      2. Vote was 2 in favor – 0 opposed
      3. Passed
   2. Adopt PTO by-laws
      1. MOTION to accept the documents was placed and seconded.
      2. Vote was 2 in favor – 0 opposed
      3. Passed
   3. Adopt Conflict of interest policy
      1. MOTION to accept the documents was placed and seconded.
      2. Vote was 2 in favor – 0 opposed
      3. Passed
   4. Adopt Resolution to open a bank account
      1. MOTION to accept the resolution was placed and seconded.
      2. Vote was 2 in favor – 0 opposed
      3. Passed

Meeting adjourned at: 9:30pm

Minutes submitted by Secretary, Jennifer McNeil.